

Dufferin Elementary School

PAC Meeting Minutes

General Meeting

January 4, 2016

7:00pm

1. Welcome and introductions-Lesley Willford called the meeting to order at 7:05pm. In attendance: Harleen Price, Mike Bowden, Shari Harrison, Lesley Willford, Ashley Traynor, Dana Friesen, and Katrina McKinley.(7)

2. Approval of the December minutes-Approved by Ashley Traynor and Shari Harrison.

3. Reports:

a) President-Kirsten Christianson. Away.

-*Note about*-Hot Chocolate/Candy Canes went over well. Started at 1:00pm and served until 2:10pm. Most students brought a mug. There were 3 volunteers using both jugs.

b) Principal-Mike Bowden.

-Reminder, there are 2 additional Non Instructional Days. January 22 and April 4, 2016. This will be the case for at least the next 3 years. This is due to the new curriculum. The dates may change in the upcoming years.

-FSAs (Foundation Skills Assessment) for grades 4 &7, practice starts February 11 and two weeks following, the actual assessment. It could be the last year. They are composing a new assessment that fits with the new curriculum.

-Noon Hour Supervisors are needed.

-PAC room. Moving One to One Reading to the Book room and PAC room will be in the current One to One Reading room, sharing with the sensory stations. This is still being organized.

-SPC (School Planning Council) shall meet again right after the next PAC meeting Friday February 5 2016 8:30am-10:00am.

c) Treasurers- Karen McKenzie and Harleen Price. Karen was away. Harleen Price is stepping down from this position and Karen McKenzie is also stepping down but will do the duties of treasurer until she is replaced.

-Kanga Pouches, T-Shirts and Jerseys are lumped into one category resulting in a neg. balance-under School Spirit?

-Meats, Pretzels, and Lollipops- Money was all counted and deposited together, when included with the 2 invoices, it's also in the red. (Should not be in the red?) Ashley Traynor will do a break up of categories; there should be approx. \$175 profit.

-There is a \$250 deposit on November statement no corresponding paperwork. Will figure out and adjust next month.

-Christmas concert amount was low. Haven't figured out the allocated expenses against the gross amount as of yet.

-Cost of videographer (\$150) was taken out of a category where the budget is not exhausted.

4. Old Business:

a) Lollipops/pretzels-What to do with the extras? Freeze (approx.100 pretzel rods) and store (approx.50 lollipops).

b) Chapters' Gift Card-How to spend? Ashley has it in her possession. \$650. There is no expiry date. Will continue to think of ways to use it.

c) Movie license renewal-Who will do the paper work? Mike Bowden and Katrina McKinley. It has been renewed.

d) Year book update-Shari Harrison and Harleen Price. May use class pictures instead of individuals. May get the leadership team to help and brainstorm. May hold a contest for cover art. Looking into 2 programs-Dana Friesen will help. Will try and keep it in the \$25-\$30 purchase price range.

e) Extra January planning meeting-Monday January 11 at 9:00 am at the Rexall Starbucks.

5. New Business:

a) Teacher/PAC Meeting-Wait until Spring. Mike will mediate and put some thought into this discussion. Positive only.

b) New Treasurer(s)-We will be recruiting a new member for this position. Karen will help until position is filled.

c) Christmas Concert-Sell DVDs? Feed back. Concert is free on you tube link. Mike has the hard copy on file. We will need to burn DVDs. Look into Costco or depending on the volume Shari Harrison could help. \$5 cost was suggested. Do up an order form.

d) Movie Night, Family Night- Thursday February 18, 2016. We will show the movie Inside Out- 6 pm doors open, start movie at 6:30pm. Send out pizza order forms and have a concession. Think about doing a Spring Dance.

6. Date of next meeting- Friday February 5 @ 8:30 am.

7. Adjournment- 8:16pm.