

**PAC meeting for Dufferin School  
September 16, 2013**

Parents in attendance:

Scott Walker, Kirsten Christianson, Angie Sherman, Julie Beatty, Kim Holman, Josee Lang, Teresa Neves, Garry Wong, Julianne Traczuk, Angela Cadarette. Sarah Dennis, Jenny Morrison, Lesley Willford, Neil Trouton, Mike Bowden, Karen McKenzie

**President: Angela Cadarette meeting called to order 7:00pm**

- Welcome and Introductions
- June 3, 2013 minutes, Approved by Kirsten, Karen seconded.
- Reviewed correspondence from summer. Mrs. Rutledge donated \$150.00 to school, Blazers Hockey donated \$500.00.
- Presidents summary review for last year.
- Athletics survey, most teachers reported that they use the Athletics and would like to use it again next year.
- BC Teachers Federation workshops and presentations flyer.

**Treasures report: Karen McKenzie**

- Year End report. We are in great financial state.
- Back to School BBQ was a success and cost us \$149.29.

**Principal's report- presented by Mike Bowden.**

- Classroom structure was affected by increasing numbers. Kindergarten numbers were underestimated. By July it became evident that we did not have enough staff. New hirings cannot be done until school boards approve request which is not until September. Once staffing is approved, then relief teacher fills in until posting is filled, which should be completed by next week. As a result of this increase in students a lot of combination grades were created to accommodate, composition and size. Mr. Bowden has included literature on the Dufferin website about myths and misconceptions about multi grades.
- We have relief Support Workers till end of September, then positions will be finalized.
- Before school and after school supervision has been looked after by support workers.
- LOCK DOWN Drill Wednesday morning.

Procedure: Bells go off, over PA system Principal says "Lock down". Doors and windows are closed and teachers bring students in their classrooms and keep children away from visible areas. Children are encouraged to be quiet and wait for further instruction from Principal. Recommendation that Principal let parents know through message system if a LOCK DOWN occurs so that families can process event with their children.

- Teachers wondering if Athletics will continue. –to be discussed at next PAC mtg.
- Outside playground equipment, current practice is that teachers sign out equipment for students to play with. Teachers wondering if each class can have their own equipment. Motion for PAC to purchase playground equipment for each class to a maximum of \$100 per classroom. All in favor of spending \$100 per classroom.

- Volunteers needed for Billy Goat Run 12:30-2:30 this Friday. Grade 3-7. Need about 10-12 people.
- School Shirts for new students. Need someone to check for sizes and reorder. Order adult sizes. Teresa Neves will look into reordering.

**DPAC report (District Parent Advisory Committee) no report.**

This meeting is the third Tuesday every month at Henry Grube 7:00pm anyone can attend. It would be beneficial for another person to be on DPAC. Garry Wong interested in attending with Neil Trouton.

**ELECTION RESULTS:**

**Kirsten Christianson is our new president.**

**Vice president: Teresa Neves**

**Treasurer: Karen McKenzie**

**Secretary: Josee Lang /Sarah Dennis**

**DPAC: Neil Trouton, Garry Wong**

**Hot lunch Coordinator: Kirsten Christianson. Leslie Willford, Kim Holman, and Shelbi & Garry Wong.**

School planning Council: Requires 3 parents ( 2 of which need to be from PAC), 2 teachers and principal. Meet once a month for first few months. New goals need to be set for 2016.

**New business:**

- Community Links grant funding From Ministry of Children and Family Development. This grant is aimed at supporting the emotional and social needs of children. Proposals need to be able to describe the need, the plan and a method of evaluation in order to be accepted. Committee would put forth application May 2014 to school board. Ideas to support emotional social needs, hot lunch program, after school social groups, breakfast program, attendance support etc... It was identified last year by the PAC that there was a group of children that was not receiving enough food to ensure their needs were met. The PAC purchased fruit and granola bars to be distributed by the supervisors. Items will need to be evaluated as children preferred the packaged snacks to fruits and waste resulted.
- Fruit and Veggie program. Missed the deadline for application again this year.
- Communication: Pictures will be taken of executive and posted on board and notice sent out to school to introduce everyone.
- Tereasa will submit a blurb in newsletter each month explaining what PAC does and events.
- Mike Bowden will link Facebook to webpage. We will have a TV monitor at school entrance to advertise events.
- "Welcome to Dufferin School" letter for new parents. Mike will make up a parent Handbook. Mrs. Ritcey does one for her students perhaps she can provider assistance with this.
- Ideas to encourage participation at PAC. Provide babysitting, and incentives, draws etc...
- New time for PAC meeting 6:30pm

**Fundraising Committee** (Angie Sherman Coordinator, Julianne, Teresa, Karen and Kim)

Ideas for 2013-2014 school year.

- December Random act of Kindness Hot chocolate
- December Christmas concert. Sell DVD's.
- Provide coffee/hot chocolate at Concert.
- Spring Fun Fair
- Poinsettia's
- Duffy's pub night October
- Spaghetti Dinner in January 2014. Presell tickets.
- Popcorn days ( need to fix door)
- November business fair.
- Cookie Dough
- Mabels Labels.
- Art Cards.
- QSP catalogue
- Gift cards

Proposal for school beautification, Art Murals , Grade 7 legacy projects. Little Dragons on fence etc...

Have a suggestion box at front of school.

**2013-2014 Fundraising goals,** Benches for playground. Vancouver Aquarium. Swimming lessons, school may be putting this on. Mike will look into this.  
Members to think about goals to discuss at next meeting.

Budget meeting, need teacher requests for funds. Kirsten will get letter sent out to teachers requesting funding requirements.

School planning meeting, Mike will let us know when it is.

Adjourned 9:06pm

**Next meeting:** next meeting. October 7, 2013 ***NEW TIME 6:30pm.***

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