

DUFFERIN ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL (PAC)
Thursday, December 12, 2024
6:00PM - 7:30PM

Meeting Minutes

In attendance:

- Jodi
- Zoe
- Gord
- Robyn
- Lisah
- Katie
- Karen

Welcome

Adoption of Agenda

Adoption of November 12, 2024, Minutes

- Put forward by: Zoe
- Seconded by: Sami
- Passed unanimously

Reports

Gord

- PAC support on charging carts were appreciated. Cost is cheaper than expected: \$1100
- Library: New shelving upgrades done. Next step: library furniture
- Winter Celebration Dec 18th: 10:45am and 1:20pm
- Looking for basketball refs
- Outdoor basketball hoops: invoice not yet received
- Field trips account is at \$110. Looking for PAC support for future field trip costs with \$20/child
- Report cards (aka learning updates) available on Dec 13 Friday @ 3:30pm

PAC President Report

- DPAC workshop takeaways:
 - PAC engagement ideas
 - Food
 - Education - topic for the night to discuss
 - Social night - doing a pot luck, or out at other venues
 - Kids activity bin - sensory toys, fidget toys, coloring etc. for kids to use while parents are in the PAC meeting
 - Communication fine tuning and access to PAC information:
 - website calendar,
 - bulletin board by front doors
 - FB
 - Newsletter
 - ACTION: Send out newsletters before PAC meeting/beginning of each month

Hot Lunch Coordinator (Lisah)

Going better with doing term 1 and term 2 ordering

Financial Report (Zoe)

TD Account Balance as of November 30 2024 \$34700.04

TD Gaming account as of November 30 2024 \$6.92

RBC Account Balance as of Oct 21 2024, \$7690.76

TD Account Balance looks high, however there are several large outstanding invoices yet to be paid.

RBC account closed December 4th and gaming funds deposited into TD Gaming account.

TD Gaming Acct balance Dec 4th \$7437.34

In PAC Safe - EARLS Cocktail party voucher \$1000 value

In PAC Safe - Chapter GC

In PAC safe - Babysitting funds \$140, - \$20 December meeting = \$120 remaining

Hot Lunch Summary Profits for Term 1:

Sep 20 (09/20 (Fri) - Senor Froggy's)	\$1,512.90	\$1,052.60	\$460.30
Sep 27 (09/27 (Fri) - Fresh Slice)	\$1,368.75	\$917.75	\$451.00
Oct 04 (10/04 (Fri) - White Spot)	\$1,729.50	\$1,484.41	\$245.09
Oct 11 (10/11 (Fri) - Dairy Queen)	\$1,670.25	\$1,339.28	\$330.97
Oct 18 (10/18 (Fri) - Pizza Now)	\$1,385.65	\$966.79	\$418.86
Oct 24 (10/24 (Thu) - Arigato)	\$1,656.75	\$1,383.56	\$273.19
Nov 01 (11/01 (Fri) - The Chopped Leaf)	\$1,476.75	\$1,134.43	\$342.32
Nov 08 (11/08 (Fri) - Senor Froggy's)	\$1,554.15	\$1,101.18	\$452.97
Nov 15 (11/15 (Fri) - Fresh Slice)	\$1,388.25	\$934.30	\$453.95
Nov 22 (11/22 (Fri) - Opa "greek")	\$1,472.75	\$1,120.87	\$351.88
Nov 29 (11/29 (Fri) - The Chopped Leaf)	\$1,554.25	\$1,195.27	\$358.98
Dec 06 (12/06 (Fri) - Dairy Queen)	\$1,683.00	\$1,374.95	\$308.05
Dec 13 (12/13 (Fri) - Fresh Slice)	\$1,347.25	\$909.66	\$437.59
Dec 20 (12/20 (Fri) - Pizza Now)	\$1,377.50	\$950.71	\$426.79

	<u>Revenue</u>	<u>Cost</u>	<u>Profit</u>
Grand Totals:	\$21,177.70	\$15,865.76	\$5,311.94

Old business

- VP Position: Still open
- Outdoor Bleachers Update:
 - Cannot put bleachers on district property. PAC Way bleachers is on city property.
 - Can have temporary bleachers. However storage may be an issue indoors or can look into steel boxes for storage outside.
 - PAC agreed as a group to not pursue putting in bleachers as the need for it is not high
- Picnic Table Update: Invoice quote (\$3000) is higher than originally expected.
 - Discussed alternatives like a gazebo or shade covering
 - Gazebo cost is around \$30-50k, with a 2-3 year wait. Shade covering is less expensive, however could still take a couple years for install
- Christmas Fundraising:
 - Devry Plants profit: \$499.29
Late delivery outside of the delivery window given
 - Purdy's Chocolates profit: \$587.21
Pickup tomorrow from the office anytime except lunch time

- Timing of fundraiser: Purdys and Plants could look at doing it earlier.
- Art Cards: Can look into it next year. Did not have the resources or time to initiate
- Field trip PAC support: As not all teachers do field trips, PAC will support field trips upon teacher request. Will need to work on communication with teachers and Stacey (Secretary) to encourage submitting requests

New business

- Activities & Fundraisers
 - December Hot Chocolate - December 20

After lunch break and to be set up in the staff room. All supplies are ready.

Apple cider available for anyone who can't have hot chocolate.

Seeking more volunteers. Currently have 3 volunteers. Looking for 5-6 total.
 - Movie Night: Feb 6 Thursday Night 6pm-7:30pm. Popcorn provided. Adults asked to stay, not just drop off their kids

ACTION: Touch base with Gord about booking the gym
 - Chop N' Block:

ACTION: Jodi to check in with Heather on the best time frame for Chop N' Block fundraiser. March or end of school year (summer BBQ pack)
 - Indeygo Cookie Dough - Feb/March: will not be doing this fundraiser
 - West Coast Seeds (Spring) - Feb

Teacher Requests: Approved

- Thomson: Base 10 Math games and centers: \$180.32.
 - PAC unsure if listed cost is in CAD or USD. Will support up to \$250 CAD

Teacher Requests: Not Approved

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To be discussed next meeting

Meeting Adjourned: 7:24pm

Next PAC meeting Date: **Jan 9, 2025 6pm-7:30pm**