

**DUFFERIN ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL (PAC)**  
**Thursday, January 9, 2025**  
**6:00PM - 7:30PM**

## **Meeting Minutes**

**In attendance:**

- Jodi
- Zoe
- Gord
- Sami
- Ashley
- Katie
- Alicia
- Karen
- Janessa
- Tasha

### **Welcome**

### **Adoption of Agenda**

### **Adoption of December 13, 2024 Minutes**

- Put forward by: Zoe
- Seconded by: Katie
- Passed unanimously

## **Reports**

### **Gord**

- Basketball: 4 teams;
  - Request for PAC support: TRU refs - \$50/game . ~\$600
- Hunger Hero: 1300lbs donated this year. \$1500 in donations
- Cold Weather: Dress kids for the weather. Especially for bus kids who are out for longer before/after school.
- Report Card Stats: 83% of report cards viewed. Teachers will check in with families who have not yet viewed report cards.

- 2025/2026 Kindergarten: scheduled for 24 kids
- Coyote Concern: Hold and secure procedure if the coyote is on school ground. Gord has already had a talk with students regarding safety and wildlife

## **PAC President Report (Jodi)**

- Improving Communication
  - Updating PAC newsletter release time - newsletter to be sent out before the meeting, rather than after
  - PAC bulletin board in the front hall
- Volunteer Appreciation Ideas
  - \$10-\$15 coffee GCs small monthly draws or larger draws for restaurant GC, recognition on the newsletters, jam board online - shout outs, outlet to thank the individuals that volunteer
  - Possible challenge to track all volunteers/names that help out when doing the monthly draws.
    - Ensuring parents sign in and record on the sign in sheet that they're doing PAC volunteer
    - Lisah would have the list of hot lunch volunteers
  - Will start the monthly draw/recognition this month and going forward
- Staff Appreciation Gift Cards distributed before Christmas - \$15 Starbucks
- Attending Staff Meeting: Jodi to attend Monday staff meeting. No big fundraising goal at the moment; current goal is to support education enhancement. Reminder to teachers that we have funds available to support field trips, enhancements, etc.
- Brainstorming ideas to use up gaming funds. Gord will look into seeing if there are other school events/activities available to support

## **DPAC (Katie)**

- Next DPAC Meeting Jan 21 at Henry Grube Education Center, in person
- Additional resource presentation on supporting Autism Feb 26
- Details to be posted on our PAC FB page and newsletter

## **Financial Report (Zoe)**

**TD Account Balance** as of December 31 2024 \$35069.83

**TD Gaming account** as of December 31 2024 \$7442.31

**RBC Account Balance** - Closed December 4th

**In PAC Safe** - EARLS Cocktail party voucher \$1000 value. Now expired.

**In PAC Safe** - Chapter GC

**In PAC safe** - Babysitting funds \$120, - \$20 January meeting = \$100 remaining

## Old business

- VP Position: Vacant
- Gazebo/covered seating area fundraising goal.
  - Large project that could take 3-7 years.
  - In research phase. Looking for any community connections that can help out
- Sunshades discussed. Per Ashley this was looked into in 2019 and these were the cons of having the sunshade:
  - hottest in July/August. Kids don't get full benefit.
  - Winter - it has to be taken down.
  - Has to be SD to set up/take down
  - Could be easily ruined in the summer.
  - Karen had seen a school in Kelowna with more permanent shade slats
  - Can look into seeing if the sunshade can be a permanent structure to negate the cons listed above.

## New business

- Movie Night: Spirit event. Feb 6 Thursday Night 6pm-7:30pm. Popcorn provided. Bring your own drinks. No concession. Adults asked to stay, not just drop off their kids.
- Chop N' BLock Fundraiser: Heather and Brodi interested. They will let us know about which timing works best for them - spring, summer, throughout the year.
- West Coast Seeds: Feb 8 - Feb 28. Notice will be sent out towards end of the month
- Feb Newsletter content :
  - DPAC meetings coming up,
  - Hot lunch FAQ - cut offs, emails/communication
  - volunteer recognition
  - Helmet donation/call out
- Look into gate for the fence on West side
- Skating field trips:
  - Now required to use a CSA approved helmet - hockey or ski helmet. No bike helmets allowed.
  - PAC providing helmets in addition to skates
    - Possibly using the bottle depot funds to purchase helmets
    - Call out to community for helmet donations

## Teacher Requests: Approved

- Gord's request for payment of basketball referees:
  - Put forward: Katie
  - Seconded by: Alicia
  - Passed: Unanimously

Meeting Adjourned: 7:15pm

Next PAC meeting Date: **Feb 13, 2025 6pm-7:00pm**