

DUFFERIN ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL (PAC)
Thursday, November 12, 2024
6:00PM - 7:30PM

Meeting Minutes

In attendance:

- Zoe
- Sami
- Gord
- Kristina
- Alicia

Regrets:

- Jodi
- Katie

Welcome

Adoption of Agenda

Adoption of October 10, 2024, Minutes

- Put forward by: Zoe
- Seconded by: Sami
- Passed unanimously

Reports

Gord

- Best Buy Grants: Have not yet heard back
- Chromebook Request: Chromebooks are showing wear and use
- Teacher Support: Zoe to write out a cheque this week.
- Library Upgrades: Closed off the sliding door to Mrs. Bell's LART room. Library upgrades are to be completed this school year. Will be looking at upgrading shelving next. Furniture last - most expensive. PAC is happy to contribute to furniture costs.
- Athletics License: Zoe to write out cheque this week. Last month PAC had approved covering 50% of the expense
- Movie License: renewed this year

- Winter Celebration: Dec 18th at 10:45am and 1:20pm. Invites will be sent out soon.
- Volleyball - 3 teams. Grade 6/7 and grade 5/6 girls team. And 1 competitive boys team
- Family affordability fund: put on hold due to budget cuts
- Gr. 7 hoodies: One family that may need support (\$45/hoodie). PAC can support out of friendship fund.

PAC President Report (Reported by Secretary)

- Halloween Bash
 - Food Bank donations: Cash ~\$200 Food items ~300lbs (does not include student leadership donations collected at Friday lunch dance)
 - Volunteers were AMAZING! Good numbers, lots of hands for setup (leadership students were really great - big shout out) and lots for cleanup.
 - Dance party was a big success; Feedback that music and mic was hard to hear sometimes.
 - Concerns over the back door access and kids unattended outside
 - Quiet space was nice to offer; would love to have this in the school rather than portable access.
 - We welcome any other thoughts-feedback!
- Engagement Meeting for Snine Elementary School Catchment Overview
 - Jodi attended on behalf of Pac Exec - Nov 7
 - Purpose of meeting was to consult with affected schools/areas: taking feedback, questions, sharing proposed changes and reporting on next steps
 - Proposed changes made based on considerations around rate of population growth and neighbourhood development trends, infrastructure and travel routes, and current school enrollment/capacity.
 - Catchment change consultation to be finalized May-June 2025, will take effect in Fall 2026: Snine Elementary opening → will be able to find the changes on the school district website.
 - Major catchment changes → these areas to the new Snine catchment:
 - Pineview Valley
 - Lower Aberdeen
 - Upper Sahali
 - Lac le Jeune Road and Lac le Jeune Community
 - Cherry Creek and Tobiano
 - Goal is to reduce the pressure of capacity in these schools and allow for growth in Snine: Aberdeen, Summit, Mcgowan, and Dufferin Elementary
 - Highschool: Snine will feed into Sahali Secondary, Dufferin will continue to feed into South Kam
 - Fall 2026 (opening of Snine and new catchment in effect)
 - Grade 7 students and siblings will be able to stay at current elem school

Grade 12 students and siblings will be able to stay at current high school

All other students can be considered through a transfer application

- December 4th - Learn More Webinar, 6:30-8:00pm
- Please visit the school district website for more info: www.sd73.bc.ca → scroll down for the link.
- Presentation Link: [FGPC- Snine Elementary Catchment Change- Community Engagement Committee- Nov 6,2024pptx.pptx](#)

Financial Report (Zoe)

TD Account Balance as of October 31 2024 \$39569.77

TD Gaming account as of Sept 30 2024 \$8.87

RBC Account Balance as of Aug 31 2024 \$1506.01. \$794.75 correction deposited in October. October statement not available at time of report writing.

In PAC Safe - EARLS Cocktail party voucher \$1000 value

In PAC Safe - Chapter GC

In PAC safe - Babysitting funds \$160, - \$20 November meeting = \$140 remaining

October Highlights

Coupon book profit \$448.80

Halloween bash - still reconciling receipts. Not a big profit making event.

Munch a Lunch

Profit report shows the entire Term 1 total profit up to the date the report is run. This includes profit from past lunches and profit so far for lunches still open for ordering

Profit Report - by Date

Term 1 (Sep 20, 2024 to Dec 20, 2024)

Sep 20 (09/20 (Fri) - Senor Froggy's)	\$1,512.90	\$1,052.60	\$460.30
Sep 27 (09/27 (Fri) - Fresh Slice)	\$1,368.75	\$917.75	\$451.00
Oct 04 (10/04 (Fri) - White Spot)	\$1,729.50	\$1,484.41	\$245.09
Oct 11 (10/11 (Fri) - Dairy Queen)	\$1,670.25	\$1,339.28	\$330.97
Oct 18 (10/18 (Fri) - Pizza Now)	\$1,385.65	\$966.79	\$418.86
Oct 24 (10/24 (Thu) - Arigato)	\$1,656.75	\$1,383.56	\$273.19
Nov 01 (11/01 (Fri) - The Chopped Leaf)	\$1,476.75	\$1,134.43	\$342.32
Nov 08 (11/08 (Fri) - Senor Froggy's)	\$1,554.15	\$1,101.18	\$452.97
Nov 15 (11/15 (Fri) - Fresh Slice)	\$1,388.25	\$934.30	\$453.95
Nov 22 (11/22 (Fri) - Opa "greek")	\$1,462.00	\$1,113.07	\$348.93
Nov 29 (11/29 (Fri) - The Chopped Leaf)	\$1,472.00	\$1,133.32	\$338.68
Dec 06 (12/06 (Fri) - Dairy Queen)	\$1,488.75	\$1,216.79	\$271.96
Dec 13 (12/13 (Fri) - Fresh Slice)	\$1,189.50	\$807.56	\$381.94
Dec 20 (12/20 (Fri) - Pizza Now)	\$1,187.45	\$827.19	\$360.26

	Revenue	Cost	Profit
Grand Totals:	\$20,542.65	\$15,412.23	\$5,130.42

DPAC (Reported by Secretary)

- Set up for Zoom for Pac Meetings. Zoom account through Dpac
 - Gord confirmed that a library laptop to use is available to use. Gord can help with set up at next meeting

Old business

- Sound System Update: Gord confirmed installation. Has bluetooth, great volume. Complete set up will be done in time for Winter Celebration.
- Outdoor/Indoor Bleachers: Pricing

- Gord emailed Quinten (manager of grounds) in April 2024, but hasn't heard back. Might qualify as the projects which require a lengthy application. Gord suggested that we might inquire with City of Kamloops as the field is also used by public
- VP position: still open/vacant
- Basketball hoops: Not yet paid.
 - **ACTION:** Zoe to inquire with Gord on the invoice for the basketball hoops

New business

- Christmas fundraising updates:
 - Plants: Fundraiser closed on November 12th. Delivery set for Nov 27. Pickup for Nov 28th - morning and after school.
 - 74 orders placed.
 - Total Revenue: \$1775
 - Estimated Cost: \$1224.35 (Subtotal Cost) + \$100 (Delivery Fee) + \$67.22 (GST) + \$87.10 (PST) = \$1498.67
 - Estimated Profit: \$276
 - ACTION:** will need to organize volunteers for receiving + distributing
 - Purdys: Open until December 1.
 - ACTION:** Sami to put out some communication reminders on this
- December Hot Chocolate: Date set as last day of school. December 20th during lunch hour.
 - **ACTION:**
 - May be in need of volunteers. Overlaps with hot lunch, so there may be enough volunteers around.
 - Inventory Check: Hot chocolate mix and milk to be purchased
- West Coast Seeds: Application approved. Campaign start date: Feb 8, 2025.
- Fundraising Idea: Mabel's Label
 - Year long, 20% purchase back
 - **ACTION:** Sami will send out communication on this
- PAC Attendance: More communication will be sent out about zoom link available for PAC meeting to encourage more engagement at PAC meetings. Noted that October and November PAC meetings are in low attendance. If December attendance is low, PAC will look into feedback for better engagement/attendance

Teacher Requests: Approved

- Cumming/Geohegan/McCloy: Chromebook Charging Cart ~\$1200

Teacher Requests: Not Approved

- N/A

To be discussed next meeting

Meeting Adjourned: 6:50pm

Next PAC meeting Date: **Dec 12, 2024 6pm-7:30pm**