

Dufferin PAC Meeting Minutes Nov 9, 2023 6:00pm-7:30pm

In attendance:

- Aaron
- Sarah K.
- Jennifer
- Jodi
- Sami
- Lisah
- Cheryl
- Kyra
- Steve
- Katie
- Gord

Regrets:

- Zoey

Meeting called to order

Adoption of agenda/minutes

Gord (Principle)

- Teachers asking about gifts in kind. Confirmed we have set aside \$100/division. Andrea to be provided these funds to be allocated into their accounts
 - Action item:
 - Sarah: will write out a communication piece for Gord to distribute to teachers
 - Cheque to be written out and given to Andrea
- Applied to Best Buy School Tech Grant. \$15k. Closed 2 weeks ago. Will know which applicants were awarded the grant around Christmas/New Year
- Library upgrade: new laptop and speakers, wobble chairs
- Library assistant Request
 - Cricut Machine for the library ~\$400. Precision cutting machine
 - Library gets a budget from Gord. Tools, accessories, materials for the machine can come out of the school budget.
 - Action item: Dec meeting: To vote on PAC support for Cricut
- Bookfair: over \$4000
- SD meeting: discussion on purchasing movie license for all schools.
- Winter celebration Wednesday Dec 20
 - morning performance 10:45am
 - afternoon 1:20pm
 - food bank donation or cash donation
 - 444 max capacity
- CRC: for parent volunteers
 - Due date Nov 15. Submitted online and gets quickly processed
 - good for 3 years

Sarah (DPAC)

- SD73 funding DPAC dinner Nov 28. Childcare provided.
 - Can send 4 people: Aaron, Jodi, Lisah are interested
 - **Action item:** Sarah: to send in RSVP once attendees confirmed
- New chair for DPAC: Bonnie McBride
- Foodsafe training: 8 spots available
 - online training; Nov 14 and 30
 - **Action item:** Lisah interested in this. Sarah to touch base with Lisah
- DPAC is looking for help:
 - someone to manage the DPAC website
 - Zoom coordinator - opening zoom meeting for pac
- Zoom access:
 - **Action Items:**
 - Sarah: to contact coordinator to have zoom access link for next PAC meeting for anyone who cannot make it in person
 - Aaron: to ask Gord about technology to facilitate zoom meeting. Speaker? or to reach out to the SD coordinator for technology
- DPAC logo contest: Can win a GC if your logo is picked. Open to students or adults
- New FB Group: Kamloops Thompson SD73 PAC Discussions

Jodi (VP)

- Inventory list: in progress
- Spirit wear ordered: spent ~\$250 on caps, toques and shirts for prizes, student in need
- Event calendar: created as a road map for us all to see upcoming events and activities. Should be considering December hot chocolate/candy cane coming up, organizing the raffle (assuming gaming grant gets approval)

Steve

- Gaming Grant Application Update: Application to be signed tonight by Aaron and Jodi, then resubmitted for approval.

Zoey (Treasurer): Presented by Aaron in her absence

- See treasurer report
- Cash counting process for an event: opening and closing count to be done by the treasurer or designate
- Reimbursement/Cheque writing process:
 - Cheques to be written out night of event or at PAC meetings
- **Action items:**
 - Aaron: Will check in to see if Zoey can come in 1 day/week to write out cheques
 - Sarah: to look into how much \$ with Chapters GC
 - To be decided next meeting:
 - Blazers donation: brainstorm on how best to use it. Thank you letter to follow
 - Earls \$1000 GC: to decide what to do with this GC. Possibly a raffle item?

Requests PAC voted on:

- Donna Thomson request for PinkCat learning game
 - \$49.99USD/ yr
 - Jodi put forward, Lisah seconded. Passed unanimously.
- Cross country run team pizza party
 - pizza party for team of 47 and 2 coaches. \$94.41
 - Sarah put forward, Jodi seconded. Passed unanimously.
- Come Read With Me: additional supplies to run the program ~\$200. Can come out Teacher Request budget line.
 - Jodi put forward, Sarah seconded. Passed unanimously.
- Gift for Ms. Carter. Currently on medical leave. Voted on gifting up to \$100.
 - **Action item:** Steve to talk to Ms. Carter as a friend to see if she would be open to receiving a gift showing our support. Steve to let PAC know in next meeting her response. How the amount is to be spent (flowers, gift card etc.) to be determined next meeting

Fundraisers/Events:

- Halloween Dance:
 - Speakers: may be worth getting a better speaker set up.
 - Photo props wrecked and many kids going in and out of the side door. Having an adult presence in the area may help
 - Lessons learned document in the drive
- Poinsettias and Purdys
 - Sharla has it organized
 - **Action items:** volunteers needed to help on the 8th (2-3 ppl to unload truck) and 9th (4-6 ppl to hand out)
- Fundraising/raffle opportunities
 - Lisah to look into Kam Lake View Meats (?)
 - Steve to talk to Brody(?) from chop n' block

Items to be discussed for next meeting:

- Mascot
- Future PAC goals
- Upcoming fundraisers/events - setting up subcommittees
- Amending voting bylaws next meeting, allowing SD employees (parents) to vote on PAC items
- Cricut
- Hot chocolate and candy canes

Meeting Adjourned at 7:35pm

Next PAC Meeting Thursday Dec 7, 6:00pm-7:30pm

